

Predstavitev samoevalvacijskega poročila in potek obiska agencije ASIIN



Uvod

- Projekt KUL
- Odločitev o samoevalvaciji
- Oblikovanje samoevalcijske skupine



Projekt KUL

Vzpostavitev sistema zagotavljanja kakovosti na visokošolskih zavodih v RS (2012-2015)

Aktivnosti:

1. Razvoj in nadgradnja sistema zagotavljanja kakovosti
2. Izvedba mednarodne programske in institucionalne evalvacije in pridobitev mednarodnih profesionalnih akreditacij
3. Analiza kakovosti obstoječe programske ponudbe UL
4. Interdisciplinarnost - razvoj izbirnih predmetov



Odločitev o samoevalvaciji

- Odločitev za institucionalno samoevalvacijo
- Izbor agencije, ki ima izkušnje s športnimi fakultetami.

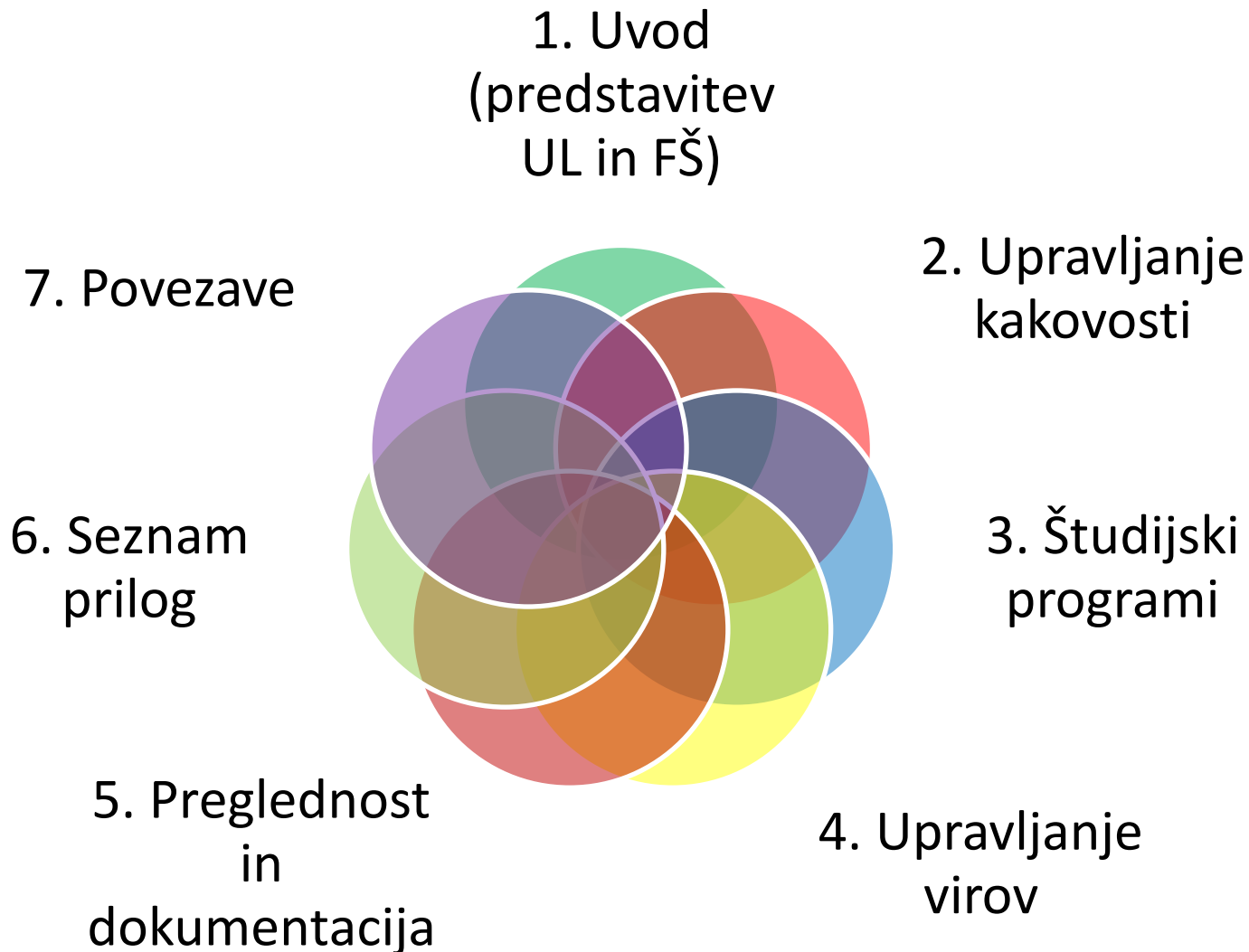


Oblikovanje samoevalvacijske skupine

- Prof. dr. Marjeta Kovač
- Prof. dr. Ivan Čuk
- Dr. Matej Supej
- Dr. Tanja Kajtna
- Dr. Maja Pori
- Dr. Nejc Kapus
- g. Igor Smolić, univ. dipl. prav. (tajnik)
- Ga. Katarina Povržan, univ. dipl. prav. (tajnica prodekana za študij)
- Ga. Mojca Poznik (vodja kadrovske službe)
- Ga. Maja Ušeničnik Podgoršek (vodja študentskega referata)
- G. Matej Lekše (vodja centra za informacijske in multimedijske dejavnosti)
- G. Jožef Križaj
- Jožef Šimenko (študent)
- Juš Veličkovič (študent)
- Dr. Aleš Filipčič (predsednik)
- Prof. dr. Milan Žvan (dekan)
- Prof. dr. Branko Škof (prodekan za študij)
- Prof. dr. Mojca Doupona Topić (prodekan za znanstveno-raziskovalno in razvojno dejavnost)
- Dr. Janez Vodičar (vodja Inštituta za šport)



Deli poročila



Obisk agencije ASIIN

- Ponedeljek in torek, 24.-25.11.2014
- Predstavniki UL
- Zunanji evalvatorji:
 1. Prof. Dr. Jürgen Mittag, German Sports University Cologne
 2. Prof. Dr. Jürgen Krug, University of Leipzig
 3. Alexandra Raymakers, University of Oslo (študent)



Potek samoevalvacije

- Razgovori s različnimi skupinami:
 - Študenti
 - Učitelji
 - Administrativno-tehničnim osebjem
- Pregled dokumentacije
- Primerjava navedb v poročilu z dejanskim stanjem
- Intervjuji z naključno izbranimi osebami
- Možna „zavajujoča“ vprašanja.



Urnik obiska 1

Ponedeljek
24.11.14
Popoldan

13.00 – 13.30
Brief presentation
by management of
university and or
faculty (10 mins)
and panel
questions

University Management:

- Prof. Dr. Maja Makovec Brenčič, Vice Rector of UL
- Mihaela Bauman Podojsteršek, Secretary General, t.b.c.
- Prof. Dr. Marinka Drobnič-Košorok, president of UL Quality Committee
- Polonca Miklavc Valenčič, Assistant to the Secretary general, Office for study programme (re)accreditation and Quality Office
- Katja Kamšek, Quality Officer

Deans:

- Prof. Dr. Milan Žvan, PhD, Dean of the Faculty of Sport
- Prof. Dr. Branko Škof, PhD, Vice-Dean for Education (FS)
- Prof. Dr. Mojca Doupon Topić, Vice-Dean for Science and Research, FS
- Dr. Janez Vodičar, Head of Institute of Sport, FS

Members of the Self-assessment Report group:

- Dr. Aleš Filipčič, president
- Prof. Dr. Marjeta Kovač
- Prof. Dr. Ivan Čuk
- Dr. Maja Pori
- Jožef Šimenko, student

Members of Commission for Self-evaluation and Quality, FS

- Dr. Dorka Šajber, member
- Dr. Matej Majerič, member



Urnik obiska 2

Ponedeljek
24.11.14
Popoldan

13.30 – 14.30

Areas to review: I.
Definition of
quality

- Objectives
- Governance

University management:

- Prof. Dr. Maja Makovec Brenčič, Vice Rector of UL
- Mihaela Bauman Podojsteršek, Secretary General, t.b.c.
- Prof. Dr. Marinka Drobnič-Košorok, president of UL Quality Committee
- Polonca Miklavc Valenčič, Assistant to the Secretary general, Office for study programme (re)accreditation and Quality Office
- Katja Kamšek, Quality Officer

Deans:

- Prof. Dr. Milan Žvan, PhD, Dean of the Faculty of Sport
- Prof. Dr. Branko Škof, PhD, Vice-Dean for Education (FS)
- Prof. Dr. Mojca Doupon Topić, Vice-Dean for Science and Research, FS
- Dr. Janez Vodičar, Head of Institute of Sport, FS

Members of Commission for Self-evaluation and Quality, FS

- Dr. Aleš Filipčič, president
- Dr. Dorka Šajber, member
- Dr. Matej Majerič, member



Urnik obiska 3

<p>Ponedeljek 24.11.14 Popoldan</p>	<p>14.45 - 15.45 Areas to review: I. Definition of quality - Objectives - Quality management system</p>	<p>Responsibles for study programmes:</p> <ul style="list-style-type: none">• Prof. Dr. Branko Škof, PhD, Vice-Dean for Education (FS)• Prof. Dr. Marjeta Kovač• Prof. Dr. Vojko Strojnik• Prof. Dr. Ivan Čuk• Dr. Maja Pori• Ms Maja Ušeničnik Podgoršek , Head of Students Office• Ms Katarina Povržan, Secretary of Vice-Dean for Education• Ms Maja Koren, Secretary of Vice-Dean for Education• Ms Tatjana Mehle, Student's Office• Ms Helena Ilc, Student's Office <p>Members of Commission for Self-evaluation and Quality, Faculty of sport</p> <ul style="list-style-type: none">• Dr. Aleš Filipčič, president• Dr. Dorka Šajber, member• Dr. Matej Majerič, member
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Urnik obiska 4

Ponedeljek
24.11.14
Popoldan

16.00 - 17.30

Areas to review: II.
Educational
Programmes /
Courses / Trainings

- Creation and development of programmes
- Implementation of programmes
- Cooperations
- Examination system and organisation of exams
- Recognition of achievements

Responsibles for study programmes:

- Prof. Dr. Branko Škof, PhD, Vice-Dean for Education (FS)
- Prof. Dr. Marjeta Kovač
- Prof. Dr. Vojko Strojnik
- Prof. Dr. Ivan Čuk
- Dr. Maja Pori
- Prof. Dr. Janez Pustovrh
- Mr Igor Smolić, Secretary of Faculty of Sport
- Ms Maja Ušeničnik Podgoršek, Head of Students Office
- Ms Katarina Povržan, Secretary of Vice-Dean for Education
- Ms Maja Koren, Secretary of Vice-Dean for Education

Members of respective committees / units involved in creation and implementation of programmes:

- Dr. Petra Zaletel
- Dr. Blaž Jereb
- Dr. Boro Štrumbelj
- Dr. Gregor Starc
- Dr. Bojan Leskošek

Examination body members:

- Dr. Blaž Lešnik



Urnik obiska 5

Torek
25.11.14
Dopoldan

9.00 – 10.00

Areas to review: II.

Educational Programmes /
Courses / Trainings

- Creation and development of programmes
- Implementation of programmes
- Cooperations
- Examination system and organisation of exams

Areas to review III.

Management of resources

- Material and human resources
- HR resources development
- Research
- Administration

Representatives of teaching staff:

- Prof. Dr. Milan Čoh
- Prof. Dr. Bojan Jošt
- Prof. Dr. Gregor Jurak
- Dr. Aleš Dolenc
- Dr. Frane Erčulj
- Dr. Marko Zadražnik
- Dr. Samo Rauter
- Dr. Tina Šifrar
- Dr. Marko Šibila

Representatives of administration involved in implementation of study programmes, examination organisation, facilities, support services ecc.:

- Prof. Dr. Mojca Doupon Topić, Vice-Dean for Science and Research, FS
- Dr. Janez Vodičar, Head of Institute of Sport, FS
- Dr. Matej Supej
- Mr Igor Smolić, Secretary of Faculty of Sport
- Ms Anita Zakrajšek, Head of Financial and Accounting Department
- Ms Maja Ušeničnik Podgoršek , Head of Students Office



Urnik obiska 6

10.15 - 11.30

Areas to review: II.
Educational Programmes /
Courses / Trainings

- Creation and development of programmes
- Implementation of programmes
- Cooperations
- Examination system and organisation of exams
- Recognition of achievements

Areas to review: IV
Transparency and
documentation

- Rules and regulations
- Documentation

Student's representatives:

- Mr Juš Veličkovič
- Mr Gregor Mišič
- Ms Špela Bogataj
- Mr Gašper Pinter
- Ms Maja Sušin
- Ms Urška Ahac
- Mr Jure Čebokli
- Mr Klemen Krejač
- Mr Marko Čipič
- Ms Daša Žagar
- Mr Jožef Šimenko

Torek
25.11.14
Dopoldan



Urnik obiska 7

Torek
25.11.14
Dopoldan

11.45 - 12.30

Areas to review: III.

Management of resources

- Material and human resources
- HR development

Areas to review: IV

Transparency and documentation

- Rules and regulations
- Documentation

Deans:

- Prof. Dr. Milan Žvan, PhD, Dean of the Faculty of Sport (FS)
- Prof. Dr. Branko Škof, PhD, Vice-Dean for Education (FS)
- Prof. Dr. Mojca Doupon Topič, Vice-Dean for Science and Research, FS
- Dr. Janez Vodičar, Head of Institute of Sport, FS

Faculty / Services Management:

- Mr Igor Smolič, Secretary of Faculty of Sport
- Ms Anita Zakrajšek, Head of Financial and Accounting Department
- Ms Maja Ušeničnik Podgoršek, Head of Students Office
- Mr Matej Lekše, Head of IT and Multimedia Center
- Ms Mojca Poznik, Head of Human Resources Department
- Mr Jože Križaj, Office for International Cooperation

Members of Commission for Self-evaluation and Quality, Faculty of Sport

- Dr. Aleš Filipčič, president
- Prof. Dr. Matej Tušak, member
- Dr. Dorka Šajber, member
- Dr. Matej Majerič, member



Urnik obiska 8

Torek
25.11.14
Popoldan

13.45 – 14.45

“Joker Session”: Possibility to present / visit / discuss specific projects / measures / activities / services in place at/for the faculty related to quality in teaching and learning

Presentation of role and activities of Institute of Sport and laboratories

- Dr. Janez Vodičar
- Prof. Dr. Vojko Strojnik
- Prof. Dr. Anton Ušaj
- Prof. Dr. Matej Tušak
- Dr. Matej Supej
- Dr. Radoje Milić



Urnik obiska 9

Torek
25.11.14
Popoldan

15.45 -16.15 - Feedback

- **University Management (if desired)**

Deans:

- **Prof. Dr. Milan Žvan, PhD, Dean of the Faculty of Sport (FS)**
- **Prof. Dr. Branko Škof, PhD, Vice-Dean for Education (FS)**
- **Prof. Dr. Mojca Doupon Topič, Vice-Dean for Science and Research, FS**
- **Dr. Janez Vodičar, Head of Institute of Sport, FS**
- **Mr Igor Smolić, Secretary of Faculty of Sport**
- **Ms Anita Zakrajšek, Head of Financial and Accounting Department**

Faculty / Services Management:

- **Ms Maja Ušeničnik Podgoršek , Head of Students Office**
- **Mr Matej Lekše, Head of IT and Multimedia Center**
- **Ms Mojca Poznik, Head of Human Resources Department**
- **Mr Jože Križaj, Office for International Cooperation**

Members of Commission for Self-evaluation and Quality, Faculty of Sport

- **Dr. Aleš Filipčič, president**
- **Prof. Dr. Matej Tušak, member**
- **Dr. Dorka Šajber, member**
- **Dr. Matej Majerič, member**



Kaj pričakujemo?

- Poznavanje vsebine samoevalvacijskega poročila
- Aktivno sodelovanje in pomoč evalvatorjem
- Odkrita in odprta komunikacija z evalvatorji
- Argumentirana predstavitev stališč
- Predstavitev prednosti in slabosti delovanja FŠ
- Seznanitev študentov!



Pripravljalni sestanek

- Sreda, 19.11.2014 ob 8.00 v sejni sobi FŠ
- Sestanek sodelujočih za posamezna področja
- Seznanitev s terminologijo in dokumenti, ki jih je pripravila UL
- Priprava odgovorov na dodatna vprašanja ASIIN.



Več informacij o poročilu in kakovosti na FŠ

Komisija za samoocenjevanje kakovosti študija

http://www.fsp.uni-lj.si/o_fakulteti/organizacijske_enote/20090416092823_05/2009041613533392/



Vprašanja?

